

NOVA SCOTIA ENERGY BOARD

IN THE MATTER OF: THE PUBLIC UTILITIES ACT

- and -

IN THE MATTER OF: AN APPLICATION by the **LUNENBURG ELECTRIC UTILITY** for approval of the Capital Expenditure associated with the Replacement of Overhead Transformers on the Distribution System at a total estimated cost of \$600,000

INFORMATION REQUESTS

To: **Lisa Dagley, CPA, CGA**
Finance Director
Town of Lunenburg
By email: ldagley@townoflunenburg.ca

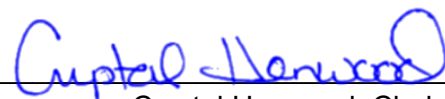
From: **Board Staff**
Nova Scotia Energy Board

Responses Due: **Tuesday, June 30, 2026**

Copies: 1 electronic copy (PDF searchable)

Contact Person: **Chris Jiang, P.Eng.**
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Nova Scotia Energy Board
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Issued at Halifax, Nova Scotia, this Tuesday of June 9, 2026.



Crystal Henwood, Clerk of the Board

Request IR-1:

Regarding the cost summary table on page 1, please expand the table to clearly describe the components included under each cost item and provide a more detailed cost estimate. For each item in the table, please include the following information:

- a) Unit;
- b) Quantity;
- c) Unit Estimate; and
- d) Total Estimate.

Request IR-2:

With respect to the cost estimate:

- a) Please explain if any contingency cost is included in the estimation of \$600,000 and provide an explanation for the contingency cost.
- b) If no contingency cost is prepared, please explain why not.
- c) Does the estimate include or exclude HST?

Request IR-3:

Please compare the specifications between existing transformers and the replacement transformers.

Request IR-4:

Please provide a list of equipment to be replaced and their replacement equipment, including the following:

- a) Category of equipment, such as pole-top transformer, current transformer, potential transformer, bushings, etc.;
- b) Quantities of each type of equipment;
- c) The specifications of each type of equipment.

Request IR-5:

For the item Contracts:

- a) Please provide any related Request for Proposals (RFPs) and the associated work description, accepted proposals, and bid results.
 - i. If there were no RFP process, please explain why and how the Utility engaged the contractor, and provide the detailed scope of work included in the contract.

- 1 ii. Please describe transformer procurement and installation process and indicate
2 whether these activities were included in one contract or separate contracts.
3

4 **Request IR-6:**

5 Please provide a project schedule that includes milestones and timelines.
6

7 **Request IR-7:**

8 Please indicate whether an oil test was conducted on the transformers being replaced to confirm
9 their Polychlorinated Biphenyls (PCBs) contents:

- 10 a) If no test was conducted, please explain why, and describe how the Utility identified the
11 transformers for replacement in the absence of testing; and
12 b) If testing was conducted, please provide the test results to confirm the concentration of
13 PCBs in each piece of equipment that will be replaced.
14

15 **Request IR-8:**

16 Please describe the maintenance procedures of Lunenburg Electric Utility:

- 17 a) Please provide a copy of maintenance standards and procedures for related
18 equipment; and
19 b) Please indicate the date and type of the most recent maintenance.
20

21 **Request IR-9:**

22 Please provide the rationale for converting the system to 12kV and include any available technical
23 reports or studies.

- 24 a) Please describe the current system voltage level.
25 b) In addition to pole-top transformer replacements, please describe any other system
26 upgrades associated with the conversion, that are being completed as part of this
27 project, and provide detailed information for each.
28 c) Please clarify whether these upgrades have been included in the current project cost
29 estimate:
30 i. If not, indicate whether separate project applications will be submitted for
31 Board review and provide the anticipated timing.
32 ii. If yes, please provide the associated cost estimate and a detailed list of the
33 work scopes.
34

1 **Request IR-10:**

- 2 Explain whether all PCB-containing equipment removed as part of this project will be disposed of
- 3 at an approved facility and that the Utility will be provided with documentation from the facility,
- 4 e.g., manifests, confirming same.